

Proactive Publication - Indicators

INDICATOR	DESCRIPTION
1. Website	Website exists – Yes (2 points) or No (0 points)
2. Internal Regulations Info	Information about internal regulations, functions and mandates of the public body
3. Organisational structure	Information about the organisational structure of the public body
4. Contact Info	Names and contact information of those public servants responsible for each department of the public body
5. Operational Info	Periodic strategy and planned activities
6. Decisions and Policies	Main decisions and policies adopted by the public body
7. Decision-making Info	Drafts of the documents and the data being use to formulate those policies and strategies
8. Evaluations	Evaluation reports on the activities undertaken
9. Meeting Minutes	Minutes of meetings and decisions taken
10. Info on Services	Description of services offered to public
11. E-access to Services	Digital copies of forms for administrative procedures
12. Projected budget	Information about the detailed projected budget for the current year
13. Salary Info	Information about salaries & bonuses for public servants
14. Income and Expenditure	Actual income and expenditure, audit reports and other key financial information
15. Subsidies Info	Information about financial subsidies issued, including details of beneficiaries, amounts, and supervisory mechanisms
16. Open Meetings Info	Notices of open meetings, including date, time and venue
17. Public Participation Info	Information on public participation mechanisms (i.e. consultations) in the decision-making procedures
18. Public Procurement Info	Detailed information on public procurement processes, selection criteria, budget, and outcomes of tenders
19. Contracts Info	Copies of the contracts awarded by the public body and regular reports on their implementation
20. Registers and Databases	Information about the content, public accessibility and privacy policy of the databases managed
21. Information Held	Index or register of the main documents, or at least of the classes of information, held by the public body
22. Right to Know Info	Information about the right of access to information, including how to request information and the responsible civil servant in the public body
23. Links	Links to other governmental websites and other relevant internet resources